

Department of English, UBC
Peer Review of Teaching: Summary Sheet

Instructor:		Rank:	
Assessor:		Rank:	

Course:		Date of Visit:		Room:	
Size of class:		No. in attendance:			
Topic of class:					

1.	Physical suitability of classroom	<input type="checkbox"/> Good	<input type="checkbox"/> Adequate	<input type="checkbox"/> Poor	
2.	Class began on time	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
3.	Pedagogical technique	<input type="checkbox"/> Lecture	<input type="checkbox"/> Discussion	<input type="checkbox"/> Question/Answer	<input type="checkbox"/> Combined
4.	Preparation and organization	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Adequate	<input type="checkbox"/> Poor
5.	Audibility and delivery	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Adequate	<input type="checkbox"/> Poor
6.	Rapport with class	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Adequate	<input type="checkbox"/> Poor
7.	Learning experience for students	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Adequate	<input type="checkbox"/> Poor

Summary of report (100 words)
Overall evaluation of instructor (check one)
<input type="checkbox"/> Outstanding <input type="checkbox"/> Very effective <input type="checkbox"/> Generally competent <input type="checkbox"/> Adequate and conscientious but needs some improvement <input type="checkbox"/> Promising but inexperience shows <input type="checkbox"/> Inadequate

Assessor's endorsement	<input type="checkbox"/> I agree / <input type="checkbox"/> I do not agree to have this Report circulated at Promotion and Tenure meetings and used for purposed of recommendation.		
Signature:		Date:	

Instructor's endorsement	I have read this Report on my teaching and <input type="checkbox"/> I do intend/ <input type="checkbox"/> I do not intend to respond formally.		
Signature:		Date:	

Peer Review of Teaching: Report

In approximately 300 words, evaluate the instructor's teaching, giving special attention to his/her strengths and weaknesses. The reports should (a) briefly summarize the subject matter, (b) judge the competence of the presentation in terms of preparation, audibility, clarity and organization, (c) indicate class response, and (d) note any other factors (e.g., classroom design) which may be relevant. The report should be signed by both the assessor and the instructor has the right to respond in writing to this report.